AMERICAN NICARAGUAN SCHOOL 2015-2016 TRANSCRIPT REQUEST FORM

Students must complete this for EACH transcript request. Please PRINT clearly and return this for to Ms. Leyla at least FOUR weeks before the application deadline. Transcripts with January and February deadlines must be returned in to Ms. Leyla no later than November 21, 2015.

- Official transcripts MUST be sent directly by ANS to the recipient.
- Unofficial transcripts may be given directly to students.

Student Name: ____________________________
College/University: ____________________________

Actual Deadline: ____________________________  Intended Major: ____________________________

Are you applying via Common Application? ____ yes  ____ No
Are you applying: Early Decision ___  Early Action___  Regular___

- Items included with my transcripts: Recommended:

  X School profile  Rec
  1: ____________________________ / ____________

  X Secondary School Report  (Teacher Name)  (Date Requested)
  X Counselor recommendation  Rec

  2: ____________________________

  (Teacher Name)  (Date Requested)

Testing Release
X Test scores must be sent directly from the testing Agency.

- Please Print Legibly:
  (The full name of College/University, the City, State, the Country and zip code)

Send To: ____________________________________________
Address: ____________________________________________
City and State/Country: ____________________________ Zip code: _______
Phone Number: ____________________________  Fax Number: ____________________________

- I Authorize my transcript and other Information requested to be sent to the above address

  Signature: ____________________________  Date: ____________________________

- Please note: ANS will mail free of charge three envelopes per transcript via regular Nicabox. After that a charge of $7.50 per envelope mailed via regular Nicabox will be accessed to the student’s ANS account. Extra charges may apply ask Ms. Leyla for details.