



## **ANS Off-campus Physical Education**

**2018-2019**

Secondary students in grades 6 to 12 and who participate in private, commercially, or professional sponsored physical activities/sports, which include those certified by the American Nicaraguan School to be of high quality and well supervised by appropriately trained instructors, and which includes highly intensive, professional, supervised training sessions.

### **General Requirements**

- Students qualifying and participating for the off-campus PE credit will be permitted to miss the first block of the regular school day (7:00am to 8:30am) or leave for the last block (12:35pm to 2:05pm) every other day when they are scheduled to have physical education.
- Students enrolled in the off-campus PE may not miss any class other than physical education.
- Student may not remain on campus during their off-campus PE scheduled block.
- Students participating in this program may receive a maximum of one-half credit per semester, with a maximum of four credits allowed toward high school graduation requirements.
- The student must participate in a minimum of 7.5 hours every two weeks, under the direct supervision of the activity instructor.
- An application form must be filled in completely by the student, parent/guardian, and activity instructor, and turned in to the school no later than May 31, 2018.
- Any changes in the training schedule, agency and/or instructor must be kept up to date with school administration.
- If the required hours per week cannot be fulfilled due to unforeseen circumstances (illness, injury, etc.), the hours must be rescheduled and/or additional assignments completed at the discretion of school administration.
- Student will turn in a record sheet (Hoja de Registro) completed by the Agency Instructor every two weeks. Failure to submit the record sheet completed and signed by the instructor every two weeks will result in the reduction of grades for this student.
- This grade will count as the PE credit for both, HS diploma and Bachillerato (if applicable).



### Activity Agency Responsibility

1. The activity agency must provide professional instructors who will teach required lessons and provide necessary supervision.
2. The agency instructor is required to:
  - a. Sign applications and complete weekly log for students participating in the off-campus PE program at the instructor's agency.
  - b. Sign an Instructor Agreement confirming awareness and agreeance to the ANS off-campus PE requirements.
  - c. Maintain an accurate record of student attendance, evaluate each off-campus student's performance and submit the record sheet every two weeks.
  - d. Inform school administration if a student's attendance becomes irregular.

### Activity Instructor Agreement

Name of Facility (Please Print)	Activity Instructor Name Please Print)
Facility Address	Facility Phone Number/Instructor Phone Number

As a professional instructor, I am aware of Off-campus Physical Education program general requirements for participation and attendance, as required by the American Nicaragua School. I understand the importance of maintaining program integrity, and will therefore support the following conditions to my certification as an Off-Campus Physical Education Instructor.

1. I will adhere to the school's guidelines for attendance by the student. The student will participate in his/her activity, under direct professional supervision of the instructor, a minimum of 7.5 hours every two weeks at my facility.
2. I will keep and sign an accurate record of student attendance in the official ANS record sheet (provided by the school) with days of the week, hours attended and hours completed.
3. I will submit a written outline of program objectives and activities, if requested.
4. I will contact school administration if a student's attendance becomes irregular.
5. I will communicate with the school regarding any changes to this student's training program (i.e. change of schedule, hours, instructor, facility, etc.).
6. I understand that the American Nicaraguan School is accountable for the participation of each student in Off-Campus Physical Education, and will make every effort to cooperate with the school in its accounting procedures.

<b>Signature of Activity Instructor</b>	<b>Date</b>

## Hoja de Registro

Nombre del estudiante: \_\_\_\_\_

Deporte: \_\_\_\_\_

Agencia: \_\_\_\_\_

Fecha: \_\_\_\_\_

Fecha	Hora	Horas de entrenamiento

\_\_\_\_\_  
Nombre del Entrenador

\_\_\_\_\_  
Firma del Entrenador

\_\_\_\_\_  
Nombre del Padre/Madre

\_\_\_\_\_  
Firma del Padre/Madre