



HUMAN RESOURCES DEPARTMENT
AMERICAN NICARAGUAN SCHOOL

Employment Application Form

Position Sought:			
First Name: (as on passport)		Middle Name:	
Last Name(s) (As on Passport)			Attach a 2x2" Recent Photo or send via email to hr@ans.edu.ni
Cellphone:		Home Phone:	
E-mail address:			
Skype User ID:		Willing to have a video camera interview via Skype?	
ID Type:	Passport <input type="checkbox"/>	Cédula <input type="checkbox"/>	ID Number
ID Expiry Date:		Nationality:	
Spouse's Name:		Spouse's Nationality: (List all if more than one)	
Is spouse currently employed or seeking employment at ANS? Please specify:			
Home Mailing Address:			
Current Mailing Address: (if different)			
How did you learn about this position?			

Education & Certifications

Degree(s) and Completion Dates	University / State / Country	Certification / Subject / Specialty

Work Experience

Dates (Start - End) Latest to Previous	Institution - Address & Phone Number	Position Held	Student Age Group

Additional Related Experience

Dates (Start - End) Latest to Previous	Institution - Address & Phone Number	Supervisor	Position

Additional Information

Skills, Languages, Computer Skills			
Willing to coach/teach a sport after school? Which sport?			
Which Job Fair did you attend?			
How would you describe your Spanish level? (Fully Fluent, Good, Basic, Fair or Poor)	Speaking:	Writing:	Reading:
Additional Language(s)? _____ (Fully Fluent, Good, Basic, Fair or Poor)	Speaking:	Writing:	Reading:
Please describe any medical issues. Are you taking medication?			

Do you have any dependents or partners who would join you in Nicaragua? Please provide information below
(E.g - Number of children/ Grade Level/ GPA)

Describe previous international experience - be it leisure or for work

Why are you interested in joining the American Nicaraguan School?

Did you study at ANS? Yes No

From: _____ through _____
Graduated Class of: _____ (if applicable)

Have you previously worked at ANS?

Yes No

If yes, please provide the reason for leaving:

Professional References

Reference Name	Reference Title and Institution	Relationship to Applicant	Contact Phone number & E-mail

Have you ever been arrested for any felony or misdemeanor, excluding traffic offenses?
If so, please provide dates, location, charges and disposition

Have you ever been discharged by your employer? If so, please provide reasons for discharge.

Have you ever resigned in lieu of being discharged from your position? If so, please provide reasons:

Do you authorize ANS to perform a Criminal Background Check based on the information provided?

Yes:

No:

Would you be willing to take a personality test?

Yes:

No:

My signature indicates that providing false, inaccurate or incomplete information is grounds for immediate dismissal.

Applicant's Signature & Date